

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
High School Board Room
January 23, 2012
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*
- D. *School Directors Recognition*

II. APPROVAL OF MINUTES OF JANUARY 9, 2012

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. Mark Covelle
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMr. Sean McGinty
Elementary Schools.....Mr. Samuel Hafner**

B. *Student Trips*

The Administration recommends approval of the following school trips:

- 1. *Southern Lehigh Speech and Debate Team* to attend the Pennsbury High School "Falcon" Invitational Tournament, Fairless Hills, PA on February 3, 2012 and February 4, 2012. (V, B-1)**
- 2. *Southern Lehigh Speech and Debate Team* to attend the Harvard University Invitational Tournament, Boston, MA from February 17, 2012 through February 20, 2012. (V, B-2)**
- 3. *Southern Lehigh High School Key Club* to attend the Pennsylvania Key Club District/Leadership Convention, State College, PA from March 16, 2012 through March 18, 2012. (V, B-3)**

C. *Completion of School Year*

The Administration recommends approval of the request for High School student #123255 to complete the 2011-2012 school year in accordance with provisions of Policy #202.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of January 23, 2012. (VI, A)

B. *Treasurer's and Investment Reports*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of December, 2011. (VI, B)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Student Teacher*

*The Administration recommends approval of the following student teacher placements (*pending receipt of required documentation*):

Kimberly Hillegass, Elementary and Special Education, DeSales University, with Melissa Greenawald, Lower Milford Elementary School, from March 13, 2012 through April 27, 2012.

2. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2011-2012 school year:

Danielle Coccozza Elementary Education

Elaine Davis Music K-12

3. *Salary Step Adjustment*

*The Administration recommends approval of a salary step adjustment for the following staff, effective February 1, 2012:

Katie Quartuch, Social Studies Teacher, Southern Lehigh High School, Bachelor's +30 to Master's

B. *Noncertificated Staff*1. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2011-2012 school year:

Elaine Davis, Substitute Instructional Assistant, at an hourly rate of \$15.31

Helen Lavin, Substitute Instructional Assistant, at an hourly rate of \$15.31

Heather Lippincott, Substitute Instructional Assistant, at an hourly rate of \$15.31

Heather Lippincott, Substitute Secretary, at an hourly rate of \$14.14

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Wendy Krupa, Part-time Cafeteria Worker, Hopewell Elementary School, for ½ day on February 8 and a full day on February 9, 2012.

3. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Diane Vardaro, 3 ¼ hour Cafeteria Worker, Joseph P. Liberati Intermediate School, effective January 9, 2012.

C. *Extra-Compensatory Positions*

1. *Coaching Appointment*

*The Administration recommends approval of the following coaches for the 2011-2012 school year:

Erica Schlamp MS Girls' Assistant Basketball \$2,464**

** *Prorated*

2. *Volunteer Coaching Appointment*

*The Administration recommends approval of the following volunteer coaches for the 2011-2012 school year:

Lori Michelle Schumaker Winter Track and Spring Track

IX. REPORTS

A. Committee Reports

B. Superintendent's Report... Mrs. Christman

C. Facilities Report... Mrs. Christman

D. Strategic Plan/Middle State Report...Mrs. Lewis

X. OLD BUSINESS

A. Second and Final Reading on Revisions to Existing Policies

The Administration recommends a second and final reading on revisions to the following existing policies: (X, A)

#226 Pupils: *Searches*

#336 Administrative Employees: *Unpaid Leave*

#436 Professional Employees: *Unpaid Leave*

#536 Classified Employees: *Unpaid Leave*

#907 Community: *School Visitors*

B. Second and Final Reading of Policies

The Administration recommends second and final reading to the following policies: (X, B)

#123.1 Programs: *Management of Athletes with Concussion/Return to Play*

#227.1 Pupils: *Search of Student Lockers and Vehicles in Student Parking Lots and Use of Animals of Animals to Search*

XI. NEW BUSINESS

A. First Reading of Board Policies

The Administration recommends a first reading of the following policies: (XI, A)

#250 Pupils: *Student Recruitment*

#316 Administrative Employees: *Notification of Arrest or Conviction*

#416 Professional Employees: *Notification of Arrest or Conviction*

#516 Classified Employees: *Notification of Arrest or Conviction*

B. Middle School Spring Musical Director Position

The Administration recommends approval to add a Middle School Spring Musical Director position at a \$900 stipend for the 2011-2012 school year.

C. Southern Lehigh Education Association Collective Bargaining Agreement

Representatives of the Southern Lehigh Education Association and the Southern Lehigh School District Board of School Directors will sign the newly ratified Collective Bargaining Agreement for the period September 1, 2012 through August 31, 2016. (XI, C)

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

C. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XII. ADJOURNMENT